



## Application for Community Recommendation

Please fill out the following application form in its entirety, and be sure to review and submit the required supporting documents listed under each number.

### Applicant Information

**Please select:**                      Single Applicant                      Applicant with Spouse

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### Spouse Information (if applicable)

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### Required IRCC Forms and Documents

- IMM 5911 (Schedule 1 - Rural and Northern Immigration Pilot)
- IMM 5984 (Offer of Employment to a Foreign National)
- Copy of the biographical data page of a passport or travel document
- Valid permit or record showing current status in Canada

### Community Criteria & Supporting Documentation

1. **Language proficiency:**                      English                      French  
*Required documentation: [Official language test](#) (must be issued in last 2 years)*

2. **Qualifications**

Briefly describe your highest level of education or training:

Required documentation:

- Qualifying educational credential: Copy of Canadian certificate/diploma/degree OR [educational credential assessment \(ECA\)](#) (must be issued in last 5 years)

### 3. Work experience

Briefly describe your work experience:

Required documentation:

- Resume and cover letter
- Employment/work experience reference letters **for jobs you have held in the last 3 years**. These letters should:
  - be an official document printed on company letterhead and include:
    - the candidate's name,
    - the company's contact information (address, telephone number and email address),
    - the name, title and signature of the immediate supervisor or personnel officer at the company; and
  - indicate all positions candidate held while employed at the company, as well as:
    - job title,
    - duties and responsibilities,
    - job status (if current job),
    - dates worked for the company,
    - number of hours per week and annual salary plus benefits

### 4. Voluntary or mandatory certifications obtained relating to job offer, if applicable

Briefly describe your certifications:

Required documentation: Copy of Canadian license/certificate or registration with regulatory body.

### 5. A) Relative/Friend in Community

Candidates must have an immediate family member (parent, sibling, child), extended family member (grandparents, uncle, aunt, niece, nephew) or friend living in Moose Jaw for a minimum of 1 year to receive points for this criterion. In the case of a friend reference, the friend can not be someone who was met online and they should provide a history of their relationship to the applicant.

- The family member or friend must be a Canadian citizen or permanent resident, and proof should be provided.
- The employer cannot provide reference letters for the candidate in this category.

**B) Community Involvement**

Briefly describe your community involvement in an organization, organized sports team, church, non-profit, etc.:

*Required documentation: Reference letter from the community organization, organized sports team, church, non-profit, etc. that demonstrates your involvement and period of time involved in the group.*

- 6. Licensed to drive a vehicle:**                      Yes                      No

*Required documentation: Canadian driver’s license, license issued from country of origin, written confirmation letter from the original licensing agency, or international driving permit.*

- 7. You reside in Moose Jaw currently or previously:**                      Yes                      No

*Required documentation: Copy of lease agreement or mortgage statement, letter from their financial institution, or residential bills (electricity, telephone, gas, etc.)*

- 8. Visit to Moose Jaw (for candidates who *have not* resided in Moose Jaw)**

Provide a brief description of your knowledge of Moose Jaw. *Candidates must have visited Moose Jaw for at least 2 nights in the last 3 years to receive points for this criterion.*

*Required documentation: Copy of hotel receipts, pictures, etc. for the candidate to prove their visit to Moose Jaw.*

The following factors are reserved for those applicants with a spouse or common-law partner who also intends to come to Moose Jaw with the principal applicant.

- 9. Spouse’s language proficiency:**

Has your spouse (if applicable) completed an approved language test in either English or French in the past 5 years?                      Yes                      No

If yes, at which language level have they been assessed? \_\_\_\_\_

*Required documentation: Official test results (less than 5 years old)*

- 10. Spouse’s job**

Does your spouse have a job within the community or a job offer within the community?

Yes                      No

*Required documentation: Work experience reference letter or job offer letter from employer.*



**11. Spouse's work experience**

Does your spouse have at least 1,560 hours of full-time or part-time work experience in the last 3 years?

Yes

No

*Required documentation: Work experience reference letter from employer and/or paystubs to prove spouse's work hours.*

**12. Does your spouse reside in Moose Jaw currently or previously?**

Yes

No

*Required documentation: Copy of lease agreement or mortgage statement, letter from their financial institution, or residential bills (electricity, telephone, gas, etc.)*



### Additional Information

You may include any relevant information that helps support your application and intention to reside in Moose Jaw.

### Declaration & Signature

I confirm that the information given in this form is complete and accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

*Personal information is collected in compliance with the Municipal Freedom of Information and Protection of Privacy Act.*

*Personal information is collected for the purpose of issuing community recommendations for the Rural and Northern Immigration Pilot. None of your personal information will be shared, sold, or otherwise released to any third party without your consent.*

*Any questions about this collection should be directed to the Program Coordinator ([info@moosejawnip.ca](mailto:info@moosejawnip.ca)).*